



REQUEST FOR DECISION

To: Mayor & Members of Council

Title: Deputy Fire Chief – Community and Emergency Preparedness Fund – Volunteer and Composite Fire Departments Equipment and Training Grant 2025

Date: October 27, 2025

Motion for Consideration:

THAT: the 2025 Budget contained in the 2025-2029 Financial Plan Bylaw be amended to include \$30,000.00 for firefighting equipment and training (\$16,000 – Firefighting boots; \$4,000 - Training manuals; \$10,000 – Replacement hose; funded from the Community Emergency Preparedness Grant;

AND THAT: Council authorize submission of a grant application under the Community Emergency Preparedness Fund – Volunteer and Composite Fire Departments Equipment and Training - in the amount of \$30,000.00.

Background:

The Community Emergency Preparedness Fund (CEPF) is a suite of funding streams intended to support First Nations and local governments to better prepare for disasters and reduce risks from natural hazards in a changing climate. Funding is provided by the Province of BC and is administered by the Union of BC Municipalities. The City was successful in securing this grant under the 2023 and the 2024 program.

The Volunteer and Composite Fire Departments Equipment and Training Grant is a maximum amount of \$30,000.00 and is designed to enable fire departments to prepare for and respond to emergencies through training and the purchase of essential equipment to maintain their level of service in regards to the BC Structure Firefighter Minimum Training Standards. The Salmon Arm Fire Department is currently a “Full Service” level, which is the highest level of training.

The application deadline is October 31, 2025.

The projects identified for this grant application are:

- 1) Replacement firefighting boots for a number of our members. We have started a large boot replacement program, as our boots, which were purchased as a large lot, are nearing the end of their useful life. The grant funding will allow us to replace boots sooner than through the regular budget.

- 2) New (Updated) training manuals (Fundamentals of Firefighting 5th Canadian Edition). This is the program used for training and certifying members through our outside provider – College of the Rockies.
- 3) Replacement hoses for fire apparatus. Fire hose wear out and this funding would allow us to keep fire hose on apparatus updated and serviceable.

Legislative authority / plans / reports:

	Official Community Plan		Master Plan
	Community Charter/LGA		Other
	Bylaw/Policy		Corporate Strategic Plan
	Zoning Bylaw	X	2025-2029 Financial Plan
			Long Term Financial Plan

Financial Considerations:

The use of grant funding will allow us to keep Fire Department members trained and certified to current standards, as well as obtain additional equipment faster than we may be able to purchase otherwise. This will free up regular budgetary funding for other uses.

Alternatives & Implications:

The alternative to not applying for this grant, is using regular budget funding for our equipment and training. This could delay the number of members who are able to achieve the required level of training or limit the amount of equipment we are able to purchase during this budget cycle.

Communication:

N/A

Prepared by: Deputy Fire Chief
 Reviewed by: Fire Chief
 Reviewed by: Chief Financial Officer
 Approved by: Chief Administrative Officer

Attachments:

- None