



## REQUEST FOR DECISION

To: Mayor & Members of Council

Title: Manager of Roads & Parks – Recommendation for Purchase – Replacement of Unit No. 23, Pickup Truck

Date: July 14, 2025

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### Motion for Consideration:

THAT: Council approve the purchase for the replacement of Unit #23, Roads & Transportation Supervisor Truck, from Metro Motors for the quoted amount of \$62,350.00 plus taxes as applicable.

### Background:

Unit #23, a 2015 Dodge Ram 1500 4x4 assigned to the City of Salmon Arm Public Works Department, is currently operated by the Supervisor of Roads & Transportation and has reached its anticipated useful life. Due to the City's robust preventative maintenance program, the vehicle remains in fair condition and can continue to serve as a part-time use additional vehicle within the fleet, which is presently under-resourced at certain times of the year.

A Request for Quotation (RFQ) specification document was created outlining the truck requirements necessary for City operations. Key highlights included: towing capacity, working box length, single cab configuration, and specific weight ratings. Additionally, the RFQ requested three powertrain options: fuel, hybrid, and electric.

The Request for Quotation was advertised on BC Bid for the Supply & Delivery of a 4x4 pickup truck and on June 12, 2025 one (1) submission was received as follows:

Company	Model	Sub-Total	Total Incl. Tax
Metro Motors Ltd.	2025 Ford F-150	\$62,350.00	\$72,084.88

The Metro Motors quote included pricing for the fuel powertrain option only. Upon follow-up, we learned that the full EV truck could not meet the specified requirements, specifically, the single cab configuration, towing capacity, and working box length. Additionally, we were informed verbally that a fully electric truck would be approximately \$80,000, with no confirmed availability at the time. The specifications outlined are intended to ensure the truck meets the operational requirements for year-round use.

The reason for the lack of bids from other suppliers remains unclear. The opportunity was posted through BC Bid, where it was made available to a wide range of potential vendors. Metro Motors has been a successful supplier for several previous equipment and vehicle purchases.

Staff recommend retaining the existing Unit 23, which remains in fair condition. Our current fleet is insufficient to effectively transport personnel within the city during the summer months when staffing levels are at their peak. Retaining Unit 23 helps reduce the need for additional capital expenditure on new resources.

**Legislative authority / plans / reports:**

	Official Community Plan		Master Plan
	Community Charter/LGA		Other
	Bylaw/Policy		Corporate Strategic Plan
	Zoning Bylaw	<b>X</b>	2025-2029 Financial Plan
			Long Term Financial Plan

**Financial Considerations:**

The approved funding for this purchase is \$75,000 from the 2025 Machinery & Equipment Capital Budget. The existing unit will be retained to enhance the City's fleet.

**Alternatives & Implications:**

THAT: Council direct staff to re-tender the truck with reduced specifications that can be met with hybrid or EV options.

Re-tendering would likely require a budget amendment, as the market has indicated that both the EV and hybrid options will exceed the approved limit of \$75,000. Staff do not recommend this option as the specifications would not be practical for our operational needs.

**Communication:**

N/A

Prepared by: Manager of Roads & Parks  
Reviewed by: Director of Engineering & Public Works  
Approved by: Chief Administrative Officer

**Attachments:**

- None