

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm

June 23, 2025, 1:00 p.m.
Council Chambers of City Hall
500 – 2 Avenue NE, Salmon Arm, BC

COUNCIL PRESENT: Mayor A. Harrison
Councillor K. Flynn
Councillor T. Lavery
Councillor L. Wallace Richmond
Councillor D. Cannon
Councillor S. Lindgren
Councillor D. Gonella

STAFF PRESENT: Chief Administrative Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer P. Gramiak
Director of Planning and Community Services G. Buxton
Sr. Manager of HR & Communications H. Flinkman
Manager of Planning & Building M. Smyrl
Corporate Officer R. West
Executive Assistant M. Evans-Bunkis

Other Staff Present: Building Safer Communities Coordinator S. Zuidhof

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

3. ADOPTION OF AGENDA

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Flynn

THAT: the Agenda be adopted as presented with the addition of Late Item 21.2 relating to Development Permit Application DP-460 received from two residents of Valley Vista.

Carried Unanimously

4. DISCLOSURE OF INTEREST

Councillor Cannon joined the meeting at 1:02 p.m.

Councillor Gonella declared a conflict of interest relating to Item 8.1 - Salmon Arm Tourism - as Salmon Arm Economic Development Society has worked with his employer, Salmon Arm Folk Music Society.

Councillor Wallace Richmond declared a conflict of interest relating to Item 8.1 - Salmon Arm Tourism - as she has contract work with the Salmon Arm Economic Development Society.

Councillor Gonella declared a conflict of interest relating to Item 13.1.9 - Shuswap Agriculture Association - as the Salmon Arm Folk Music Society rents the fairgrounds from SAA for an annual festival.

Councillor Gonella declared a conflict of interest relating to Item 13.1.12 - Request for Parking Fee Exemption - as the Salmon Arm Folk Music Society sponsors a concert in the Wednesday on the Wharf program.

5. CONFIRMATION OF MINUTES

5.1 Regular Council Meeting Minutes of June 9, 2025

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Gonella

THAT: the Regular Council Meeting Minutes of June 9, 2026 be adopted as circulated.

Carried Unanimously

6. COMMITTEE REPORTS

6.1 Development & Planning Services Committee Meeting Minutes of June 16, 2025

6.2 Environmental Advisory Committee Meeting Minutes of June 3, 2025

6.3 Greenways Liaison Committee Meeting Minutes of June 12, 2025

6.4 Climate Resiliency Plan Steering Committee Meeting Minutes of May 28, 2025

7. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

8. PRESENTATIONS

Councillors Gonella and Wallace Richmond declared a conflict and left the meeting at 1:08 p.m.

8.1 Presentation 1:10-1:25 p.m. (approximately)

J. Robbins, Project Coordinator, Salmon Arm Economic Development Society
Salmon Arm Tourism Two-Year Visitor Attraction Strategy

J. Robbins, Project Coordinator, Salmon Arm Economic Development Society, provided an overview of the Salmon Arm Tourism two-Year Visitor Attraction Strategy and was available to answer questions from Council.

9. STAFF REPORTS

9.1 Building Safer Communities Coordinator – Plan H Grant Application – Anti Racism Strategy Implementation

Councillor Wallace Richmond returned to the meeting at 1:40 p.m.

Councillor Gonella returned to the meeting at 1:43 p.m.

Councillor Cannon declared a conflict of interest relating to this item as a family member is employed by the Shuswap Immigrant Services Society and left the meeting at 1:43 p.m.

Moved by: Councillor Lavery

Seconded by: Councillor Lindgren

THAT: Council approve a Plan H grant application for the implementation and monitoring of a multi-sectoral Anti-Racism Strategy through the Healthy Public Policy Stream (Phase II of Project) for \$15,000 (BC Healthy Communities and the Ministry of Health);

AND THAT: the 2025 budget contained in the 2025 – 2029 Financial Plan Bylaw be amended to reflect an Anti Racism Strategy Implementation in the amount of \$15,000, funded from a Plan H Grant (BC Healthy Communities and the Ministry of Health).

Carried Unanimously

9.2 Corporate Officer – 2024 Annual Report

Councillor Cannon returned to the meeting at 1:46 p.m.

Moved by: Councillor Gonella

Seconded by: Councillor Lindgren

THAT: Council receive the City of Salmon Arm 2024 Annual Report for information.

Carried Unanimously

9.3 Chief Financial Officer – 2026-2027 RCMP Funding (2026 Budget)

Moved by: Councillor Flynn

Seconded by: Councillor Wallace Richmond

THAT: the City of Salmon Arm approve, in principle, the April 1, 2026, to March 31, 2027, budget of \$6,348,294 under the Municipal Policing Contract of which the City is responsible for 90% thereof;

AND THAT: the City of Salmon Arm approve, in principle, the April 1, 2026, to March 31, 2027, budget of \$207,300 for guards and matrons.

Carried Unanimously

9.4 Chief Financial Officer – BC Transit Annual Operating Agreement 2025-2026

Moved by: Councillor Cannon
Seconded by: Councillor Lavery

THAT: the Mayor and Corporate Officer be authorized to execute the 2025-2026 Annual Operating Agreement for Transit Services between the City of Salmon Arm and BC Transit.

Carried Unanimously

- 9.5 Chief Financial Officer – Zone 5 Booster Station (Bylaw No. 4502) – Long Term Financing

Moved by: Councillor Lindgren
Seconded by: Councillor Wallace Richmond

THAT: Council approve Long-term borrowing from the Municipal Finance Authority of British Columbia, as part of the 2025 Fall Borrowing Session, for the Zone 5 Booster Station in the amount of \$2,225,000 as authorized through Bylaw No. 4502;

AND THAT: the Columbia Shuswap Regional District (CSRD) be requested to consent to our borrowing over a thirty (30) year term and include the borrowing in a Security Issuing Bylaw.

Carried Unanimously

10. IN-CAMERA SESSION

Moved by: Councillor Flynn
Seconded by: Councillor Gonella

THAT: pursuant to Section 90(1)(d) the security of the property of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the *Community Charter*, Council move In-Camera.

Carried Unanimously

11. INTRODUCTION OF BYLAWS

The meeting returned to Regular Session at 3:28 p.m. and recessed until 3:30 p.m.

11.1 Building Bylaw No. 4725

Moved by: Councillor Gonella
Seconded by: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Building Bylaw No. 4725 be read a first time;

AND THAT: Council direct staff to undertake appropriate public engagement regarding Building Bylaw No. 4725, including referral to and discussion with the

Environmental Advisory Committee (EAC) and the Shuswap Construction Industry Professionals (SCIP).

Carried Unanimously

12. RECONSIDERATION OF BYLAWS

12.1 Ticket Utilization Amendment Bylaw No. 4731

Moved by: Councillor Cannon

Seconded by: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Ticket Information Utilization Amendment Bylaw No. 4731 be read a final time.

Carried Unanimously

13. CORRESPONDENCE

13.1 Informational Correspondence

13.1.3 2025 UBCM Convention - Premier, Cabinet Ministers & MACC Staff Meeting Requests

Moved by: Councillor Flynn

Seconded by: Councillor Wallace Richmond

THAT: Council authorize staff to request a meeting with:

i) the Honourable Mike Farnworth, Minister of Transportation and Transit on the topic of speed limit reduction on Highway 97B from 10 Avenue SE to the Highway 1 intersection and the re-surfacing of Trans Canada Highway #1 in the Salmon Arm downtown area; and

ii) the Honourable Garry Begg, Minister of Public Safety and Solicitor General on the topic of RCMP Rural Policing in Salmon Arm;

iii) the Honourable Lisa Beare, Minister of Education and Child Care on the topic of increased funding for schools and operations in Salmon Arm;

iv) the Honourable Ravi Kahlon, Minister of Housing and Municipal Affairs on the topic of providing an update on Salmon Arm's progress and housing continuum;

v) the Honourable Bowinn Ma, Minister of Infrastructure on the topic of upgraded pollution control centre;

vi) the Honourable Lana Popham, Minister of Agriculture and Food on the topic of support for local food producers and update on Zest Food Hub;

vii) the Honourable Spencer Chandra Herbert, Minister of Tourism, Arts, Culture and Sport on the topic of support for local events and introduction of Council members;

viii) the Honourable Randene Neill, Minister of Water, Land and Resource Stewardship on the topic of the City's Canoe Beach tenure application (5+ years);

ix) the Honourable Ravi Parmar, Minister of Forests on the topic of receiving an update related to the Community Forest Program.

at the 2025 Union of BC Municipalities (UBCM) Annual Convention.

Carried Unanimously

13.1.10 D. Colombe, Youth Advocate, Shuswap Family Resource Centre - letter dated June 8, 2025

SkateFest! Youth Event - September 6, 2025

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Gonella

THAT: Council approve Launch! and the Shuswap Family Resource Centre request to host SkateFest! Youth Event on September 6, 2025 at Blackburn Park from 10:00 a.m. to 8:00 p.m., including food truck, subject to the provision of adequate liability and booking the gazebo through the Shuswap Recreation Society.

Carried Unanimously

13.1.11 C. Boback, Admin. Services Manager, ORL - email dated June 17, 2025

Request for Letter of Support for UBCM Ministerial Meetings

Moved by: Councillor Lindgren

Seconded by: Councillor Flynn

THAT: Council provide a letter of support for 2025 UBCM Convention ministerial requests submitted by the Okanagan Regional Library.

Carried Unanimously

13.1.2 G. Lovegrove, Associate Professor, UBC - email dated May 21, 2025 - Valley Rail Planning Study

Request for Letter of Support

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Gonella

THAT: Council provide the UBC Okanagan Valley Rail research team a letter of support in principle to apply for a Federal grant application to Infrastructure Canada to initiate an Indigenous-led planning study for Okanagan Hydrail Based Mobility Project.

Carried Unanimously

- 13.1.12 A. Varnes, Program Manager, Wednesday on the Wharf - letter dated June 17, 2025 - Request for Parking Fee Exemption

Councillor Gonella declared a conflict and left the meeting at 4:06 p.m.

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Flynn

THAT: Council authorize a parking fee exemption for the sound technician's vehicle parked at Marine Peace parking lot for the purpose of the Wednesday on the Wharf live music concert series every Wednesday evening in July and August, 2025 at 6:45 p.m.

Carried Unanimously

- 13.1.9 S. Syme, Director, Shuswap Agriculture Association - letter dated June 13, 2025

Request for Funding Support - Grandstand Arena Repair Project

Moved by: Councillor Lindgren

Seconded by: Councillor Flynn

THAT: Council authorize funding in the amount of \$3,750.00 from Council Initiatives, to the Shuswap Agriculture Association to assist with the ongoing restoration of the Grandstand Arena.

Carried Unanimously

14. NEW BUSINESS

Councillor Gonella returned to the meeting at 4:27 p.m.

15. COUNCIL STATEMENTS

Moved by: Mayor Harrison

Seconded by: Councillor Wallace Richmond

THAT: Council approve the cost of entry and candy from Council Initiatives in an amount up to \$450 for the purpose of Council members participating in the 2025 Fair Parade on August 23, 2025.

Carried Unanimously

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

18. OTHER BUSINESS

19. QUESTION AND ANSWER PERIOD

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Flynn

THAT: pursuant to Section 90(1)(d) the security of the property of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the Community Charter, Council move In-Camera.

Carried Unanimously

20. DISCLOSURE OF INTEREST

The meeting returned to Regular Session and recessed at 5:15 p.m.

The meeting reconvened at 7:00 p.m.

21. HEARINGS

- 21.1 Building Official – Section 57 Notice on Title - Building Bylaw No. 3939 - Lot 6, Section 6, Township 21, Range 9, W6M, KDYD, Plan KAP84599 - 4540 72 Avenue NE

Moved by: Councillor Gonella

Seconded by: Councillor Wallace Richmond

THAT: Council direct the Corporate Officer to file in the Land Title office, pursuant to Section 57 of the *Community Charter*, a notice on title to that property legally described as Lot 6, Section 6, Township 21, Range 9, W6M, KDYD, Plan KAP84599 (PID 027-189-236) (4540 72 Avenue NE).

Carried Unanimously

- 21.2 Development Permit Application No. DP-460

Legal: Lot 11, Section 11, Township 20, Range 10, W6M, KDYD, Plan 9916

Civic: 1231 1 Street SE

Owner: AR Broadview Holdings Ltd.

Agent: Bluegreen Architecture Inc.

Following a motion from the floor, the Planning Official explained the proposed Development Permit Application.

Cole Robillard, owner, was available to answer questions from Council.

Submissions were called for at this time.

Late submission from two residents of Vista Valley expressing concerns regarding increased traffic.

Following three calls for submissions and questions from Council, the Hearing closed at 7:15 p.m. and the Motion was:

Moved by: Councillor Lindgren

Seconded by: Councillor Flynn

THAT: Development Permit No. DP-460 be authorized for issuance for Lot 11, Section 11, Township 20, Range 10, W6M, KDYD, Plan 9916 (1231 1 Street SE)

in accordance with the site plan, elevation drawings, and landscape plan attached as Appendices 6 and 8 in the staff report dated June 16, 2025;

AND THAT: The following variances to Zoning Bylaw No. 2303 be approved as follows:

- i. Table A1-1 – Required Off-street Parking Spaces – reduce the number of parking spaces from 20 to 17; and
- ii. Section 4.12.1 (a) – Fences and Retaining Walls – increase the height of a retaining wall from 2.0 m to 4.6 m.

AND FURTHER THAT: Issuance of Development Permit No. 460 be withheld subject to:

- i. the Registration of a *Land Title Act* Section 219 Covenant on the Title of the subject parcel restricting residential use on the parcel to Rental Housing; and
- ii. the receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscape estimate.

Carried Unanimously

- 22. STATUTORY PUBLIC HEARINGS**
- 23. RECONSIDERATION OF BYLAWS**
- 24. QUESTION AND ANSWER PERIOD**
- 25. ADJOURNMENT**

There being no further business on the agenda, the meeting adjourned at 7:20 p.m.

CORPORATE OFFICER

MAYOR, A. HARRISON