



REQUEST FOR DECISION

To: Mayor & Members of Council

Title: Chief Financial Officer – Zone 5 Booster Station (Bylaw No. 4502) – Long Term Financing

Date: June 17, 2025

Motion for Consideration:

THAT: Council approve Long-term borrowing from the Municipal Finance Authority of British Columbia, as part of the 2025 Fall Borrowing Session, for the Zone 5 Booster Station in the amount of \$2,225,000 as authorized through Bylaw No. 4502;

AND THAT: the Columbia Shuswap Regional District (CSRD) be requested to consent to our borrowing over a thirty (30) year term and include the borrowing in a Security Issuing Bylaw.

Background:

All long-term financing under Section 179 of the *Community Charter* (loan authorization bylaws for long-term borrowing), must be done through a regional district and the Municipal Finance Authority of BC (MFA).

When a municipality is ready to request access to long-term financing, it must send the following information to its regional district:

- Adopted certified copy of Loan Authorization (LA) Bylaw
- Certificate of Approval for LA Bylaw, from the Ministry of Municipal Affairs and Housing
- Liability Servicing Limit Certificate used for approval of LA Bylaw
- Certified copy of MSIR

The Municipal Security Issuing Resolution (MSIR) is the trigger for a regional district to include a municipality in a Security Issuing Bylaw and forms a key part of the legal documentation required for MFA financing. It is also used to prepare loan agreements and demand notes between a regional district and its member municipalities.

The Zone 5 Booster Station capital project is now complete, and hence, can move from Short-Term / Temporary Borrowing (Bylaw No. 4543) to Long-term financing.

Legislative authority / plans / reports:

	Official Community Plan		Master Plan
	Community Charter/LGA		Other
	Bylaw/Policy		Corporate Strategic Plan
	Zoning Bylaw	X	2025-2029 Financial Plan
X	Bylaw 4502 & 4543	X	Long Term Financial Plan

Financial Considerations:

All drawdowns are now complete as per table below:

Table 1: Zone 5 Booster Station - Drawdown Schedule

Area	Loan No.	Bylaw	LA Bylaw	Status
1	0745-0007	4543	4502	Active

Date	Item	Drawdown	Paydown	Balance
November 1, 2022	Drawdown	\$200,000	0	\$200,000
October 27, 2023	Drawdown	\$1,000,000	0	\$1,200,000
December 1, 2023	Drawdown	\$1,000,000	0	\$2,200,000
November 1, 2024	Drawdown	\$25,000	0	\$2,225,000

Total Interest Payments for Short-term financing totaled \$176,800 (as of June 17th, 2025) at a daily interest rate of 4.7%.

Alternatives & Implications:

If the 'Municipal Security Issuing Resolution (MSIR)' is not received, long-term financing will not be secured by the 2025 Fall Borrowing Session, and higher rate interest payments may be incurred.

Communication:

Prepared by: Supervisor of Financial Services and Procurement
Reviewed by: Chief Financial Officer
Approved by: Chief Administrative Officer

Attachments:

- Bylaw No. 4502
- Bylaw No. 4543