



Salmon Arm Folk Music Society
Mail: PO Box 21, Salmon Arm, BC V1E 4N2
Location: 541 3rd St. SW, Salmon Arm, BC
Phone: 250.833.4096 | Fax: 250.833.4097
General Inquiries: info@rootsandblues.ca
Sponsor: sponsor@rootsandblues.ca
Volunteer and Grants: volunteer@rootsandblues.ca
www.rootsandblues.ca

November 1, 2024

City of Salmon Arm
Box 40
100 - 30 Street SE
Salmon Arm, BC V1E 4N2

Attention: Erin Jackson, Chief Administrative Officer

RE: 5th Street Closure Request

Dear Erin,

The Salmon Arm Folk Music Society (SAFMS) is in the process of planning the 33rd Annual ROOTSandBLUES Festival to be held at the Salmon Arm Fall Fairgrounds. We once again request permission to block off 5th Street S.W. between 5th Ave. and 10th Ave from 2:00 PM on Thursday, July 24 until 7:00 AM on Monday, July 28, 2025.

We are aware that this road closure coincides with the Minor Baseball use of the Blackburn baseball playfields. To address this, SAFMS will designate specific areas for baseball event parking and collaborate with the Salmon Arm Minor Baseball Association to ensure minimal disruption to their activities.

The temporary road closure is essential for ensuring the safety of festival patrons and staff when exiting the site, and it will also enable emergency access to Blackburn Park and the fairgrounds.

Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Toni Starkell".

Toni Starkell
Administrative Services Manager
Salmon Arm Folk Music Society



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Attention: Erin Jackson, Chief Administrative Officer

RE: Noise Bylaw Variance Request

Dear Erin,

The Salmon Arm Folk Music Society (SAFMS) would like to request a variance to the noise bylaw to accommodate the 33rd Annual ROOTSandBLUES Festival scheduled from Thursday, July 24th, to Monday, July 28th, 2025. Music performances are planned to end no later than 1:00 AM each night.

We appreciate the City's ongoing support and cooperation in helping us deliver an exceptional experience for festival attendees.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Toni Starkell". The signature is fluid and cursive, with the first name "Toni" and last name "Starkell" clearly distinguishable.

Toni Starkell
Administrative Services Manager
Salmon Arm Folk Music Society



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Attention: Erin Jackson, Chief Administrative Officer

RE: Request for Access to Volunteer Parking Area

Dear Erin,

The Salmon Arm Folk Music Society and the ROOTS and BLUES Festival would like to request permission to use the upper field adjacent to the DAC for volunteer parking during the 33rd Annual ROOTS and BLUES Festival.

We would need access to the field from July 22 - 28, 2025. This timeline allows us adequate time for both set-up and restoration of the area to its original condition following the festival.

Please feel free to contact me if you have any questions or would like to discuss any details further. Your support in providing a convenient parking solution for our dedicated volunteers is greatly appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Toni Starkell".

Toni Starkell
Administrative Services Manager
Salmon Arm Folk Music Society



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Attention: Erin Jackson, Chief Administrative Officer

RE: Request to Adjust Water Restrictions

Dear Erin,

The Salmon Arm Folk Music Society (SAFMS) would like to request a temporary adjustment to the watering restrictions, effective from the start of restrictions through the end of our festival strike week on August 3, 2025.

Additionally, SAFMS requests permission to water the festival site on Mondays and Thursdays, covering the entirety of the grounds, including flower beds, using large sprinklers. This schedule allows our staff and volunteers to water the fairgrounds during regular weekday hours when the SAFMS office is open. The additional watering will help enhance the festival site's appearance and ensure it is in great condition for welcoming guests to the ROOTSandBLUES Festival.

Please feel free to reach out if you have any questions or would like to discuss any details further.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Toni Starkell".

Toni Starkell
Administrative Services Manager
Salmon Arm Folk Music Society