



REQUEST FOR DECISION

To: Mayor & Members of Council

Title: Director of Engineering & Public Works –Fee For Service Amendment Bylaw No. 4702

Date: April 14, 2025

Motion for Consideration:

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4702 be read a first, second and third time.

Background:

Following review of the City of Salmon Arm Fee for Service charges for 3/4", 3/4" short lay and 1" T-10 water meters, it has been determined that the cost associated with the procurement of water meters has increased markedly and an amendment to the Fee for Service Bylaw is required in order to ensure full cost recovery. Staff are proposing an amendment to establish new charge rates for the Residential water meters and the Commercial Radio Frequency Head water meters as shown below:

Table 1: Residential Water Meter Costs

Water Meter Size	Previous Years Rates				New Charge
	2019	2020	2021	2022/23/24	2025
3/4"	\$370.00	\$395.00	\$405.00	\$435.00	\$450.00
3/4" SL				\$395.00	\$450.00
1"	\$470.00	\$500.00	\$515.00	\$550.00	\$610.00

Table 2: Commercial RFH Water Meter Costs

Water Meter Size	Previous Years Rates				New Charge
	2019	2020	2021	2022	2025
3/4" T-10	\$570.00	\$605.00	\$620.00	\$660.00	\$920.00
3/4" PIT		\$640.00	\$655.00	\$695.00	\$855.00
1" T-10	\$700.00	\$740.00	\$755.00	\$815.00	\$1115.00
PIT		\$760.00	\$779.00	\$835.00	\$1080.00

Staff recommend that Section 6 of the Fee for Service Bylaw No. 4497 be amended to reflect the increase in costs associated with the sale of new water meters. We are also recommending the removal of all reference to the 5/8" meter as it is no longer a requirement in the City's Subdivision Development & Servicing Bylaw.

Legislative authority / plans / reports:

	Official Community Plan		Master Plan
	Community Charter/LGA		Other
X	Bylaw/Policy		Corporate Strategic Plan
	Zoning Bylaw		2025-2029 Financial Plan
			Long Term Financial Plan

Financial Considerations:

All water meters are sold based on full cost recovery. Should this amendment not be considered, the City would require additional budget to fund for the shortfall on each water meter that was sold.

Alternatives & Implications:

No alternatives

Communication:

Prepared by: Director of Engineering & Public Works
Reviewed by: Chief Financial Officer
Approved by: Chief Administrative Officer

Attachments:

- Draft Fee for Service Amendment Bylaw No. 4702