

DEVELOPMENT AND PLANNING SERVICES

Minutes of a Meeting of the Development and Planning Services Committee of the City of Salmon Arm

March 17, 2025, 8:00 a.m.
Council Chambers of City Hall
500 – 2 Avenue NE, Salmon Arm, BC

COUNCIL PRESENT: Mayor A. Harrison
Councillor K. Flynn
Councillor T. Lavery
Councillor D. Cannon
Councillor S. Lindgren
Councillor D. Gonella

ABSENT: Councillor L. Wallace Richmond

STAFF PRESENT: Chief Administrative Officer E. Jackson
Director of Planning & Community Services G. Buxton
Manager of Planning & Building M. Smyrl
Planner A. Jeffrey
Deputy Corporate Officer B. Puddifant
Corporate Officer R. West

Other Staff present: D. Gerow, Manager of Roads & Parks, H. Flinkman, Senior Manager of HR & Communications

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 8:00 a.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

3. ADOPTION OF AGENDA

Moved by: Councillor Cannon

Seconded by: Councillor Lindgren

THAT: the Agenda be adopted as presented.

Carried Unanimously

4. APPROVAL OF MINUTES

Moved by: Councillor Gonella

Seconded by: Councillor Lavery

THAT: the Development and Planning Services Committee Meeting Minutes of March 3, 2025 be approved.

Carried Unanimously

5. DISCLOSURE OF INTEREST

6. REPORTS

6.1 Development Permit Application No. 464

Legal: Lot A, Section 15, Township 20, Range 10, W6M, KDYD, Plan EPP136896

Civic: 621 10 Street SW

Owner: Bartle & Gibson Co. Ltd.

Agent: Angus Neufeld / Sash Developments Ltd.

A. Neufeld, Sash Developments Ltd., the agent, outlined the application and was available to answer questions from the Committee.

M. Lower, Bartle & Gibson Co. Ltd., was available to answer questions from the Committee.

Moved by: Councillor Flynn

Seconded by: Councillor Lindgren

THAT: the Development and Planning Services Committee recommends to Council that Development Permit No. 464 be authorized for issuance for Lot A, Section 15, Township 20, Range 10, W6M, KDYD, Plan EPP136896 (621 10 Street SW) in accordance with drawings attached as Appendix 7 in the staff report dated March 17, 2025;

AND THAT: Issuance of Development Permit No. 464 be withheld subject to receipt of an Irrevocable Letter of Credit in the amount of 125% of the Estimate for landscaping.

Carried Unanimously

7. FOR INFORMATION

7.1 Issuance of Development Permits - Procedure

For Information.

7.2 Official Community Plan Update (Phase 4)

For Information.

8. IN-CAMERA

9. ADJOURNMENT

There being no further business on the agenda, the meeting adjourned at 9:20 a.m.

MAYOR, A. HARRISON