

Date

INSERT

Homeowner's address

Dear HOMEOWNER,

The City of Salmon Arm's Community Heritage Commission (CHC) has launched a new program. The initiative recognizes owners of commercial, institutional, or residential structures with known historical or cultural significance.

The CHC has commissioned small bronze plaques. The tasteful commemorative signage is oval, measures 8.5 x 5.25 inches, and is designed to be installed on the exterior of heritage buildings. Please see the attached image.

The members of the CHC have nominated **INSERT the building's address** to receive this plaque.

We sincerely hope you will accept this plaque as a recognition of your building's historical merit and ask you to respond to us by **INSERT date**, by contacting Morgan Paiement by e-mail at mpaiement@salmonarm.ca or by phone at (250) 803-4021.

We appreciate your significant commitment and effort to preserve built heritage.

Yours,

David Gonella,
Community Heritage Commission Chairperson