

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm

August 26, 2024, 1:00 p.m.
Council Chambers of City Hall
500 – 2 Avenue NE, Salmon Arm, BC

COUNCIL PRESENT: Mayor A. Harrison
Councillor K. Flynn
Councillor T. Lavery
Councillor L. Wallace Richmond
Councillor D. Cannon
Councillor S. Lindgren
Councillor D. Gonella

STAFF PRESENT: Chief Administrative Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Director of Planning and Community Services G. Buxton
Corporate Officer R. West
Deputy Corporate Officer B. Puddifant

Other Staff Present: Manager of Roads & Parks D. Gerow; Manager of Planning & Building
M. Smyrl; Planner A. Jeffrey

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00 p.m.

2. IN-CAMERA SESSION

Moved by: Councillor Lindgren

Seconded by: Councillor Cannon

THAT: pursuant to Section 90(1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; (d) the security of the property of the municipality; (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the *Community Charter*, Council move In-Camera.

Carried Unanimously

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

The meeting returned to Regular Session at 2:21 p.m. and recessed until 2:30 p.m.

4. ADOPTION OF AGENDA

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Flynn

THAT: the Agenda be adopted as presented and moving Item 22 - Hearings - to after Item 10 - Introduction of Bylaws - on the agenda.

Carried Unanimously

5. DISCLOSURE OF INTEREST

Councillor Wallace Richmond declared a conflict of interest relating to Item 14.2 - Signage Projects Update - as her company has business relations with Salmon Arm Economic Development Society.

6. CONFIRMATION OF MINUTES

6.1 Regular Council Meeting Minutes of August 12, 2024

Moved by: Councillor Cannon

Seconded by: Councillor Gonella

THAT: the Regular Council Meeting Minutes of August 12, 2024 be adopted as circulated.

Carried Unanimously

7. COMMITTEE REPORTS

7.1 Development and Planning Services Committee Meeting Minutes of August 19, 2024

7.2 Downtown Parking Commission Meeting Minutes of August 20, 2024

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

For information.

9. STAFF REPORTS

9.1 Director of Planning & Community Services – Noise Bylaw and Construction Noise

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Flynn

THAT: Council direct staff to refer the matter of construction noise hours during summer months to Shuswap Construction Industry Professionals for feedback and report back to Council.

Carried Unanimously

- 9.2 Manager of Roads & Parks – Pileated Woods Park and Trail System - Tree Report

Moved by: Councillor Flynn

Seconded by: Councillor Wallace Richmond

THAT: Council authorize staff to move forward on the plan of action recommended by the working group, and in conjunction with the Salmon Arm Fire Department, for the strategic removal of identified trees in the Pileated Woods Park and Trail System.

Carried Unanimously

- 9.3 Manager of Roads & Parks - Blackburn Park Synthetic Turf Field - Memorandum of Understanding - Shuswap Youth Soccer Association Funding Agreement

Moved by: Councillor Cannon

Seconded by: Councillor Wallace Richmond

THAT: Council authorize the Mayor and Corporate Officer to execute the Memorandum of Understanding with Shuswap Youth Soccer Association for the funding agreement in relation to the Blackburn Park Synthetic Field Project.

Carried Unanimously

10. INTRODUCTION OF BYLAWS

- 10.1 Zoning Amendment Bylaw No. 4669 (ZON-1297)

Legal: Strata Lots 1 to 38, Section 13, Township 20, Range 10, W6M, Plan K171

Civic: Units 503 – 599 24 Street NE and 2207 - 2299 5 Avenue NE (Orchard Grove Gardens)

Applicant: City of Salmon Arm

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Gonella

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4669 be read a first, second and third time.

Carried Unanimously

- 10.2 Zoning Amendment Bylaw No. 4670 (ZON-1284)

Legal: Lot 1, Section 15, Township 20, Range 10, W6M, KDYD, Plan EPP10328

Except Plans EPP17085 and EPP18478

Civic: 2991 - 9 Avenue SW

Owner: Salmon Arm Shopping Centres Ltd. And Calloway REIT (Salmon Arm) Inc.

Agent: SmartCentres Management Services Inc. (Savard, B.)

Moved by: Councillor Lindgren

Seconded by: Councillor Cannon

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4670 be read a first, second and third time.

Carried Unanimously

22. HEARINGS

22.1 Development Variance Permit Application No. 602

Legal: Lot 8, Section 8, Township 20, Range 9, W6M, KDYD, Plan 9772

Civic: 6310 10 Avenue SE

Owner: Murray Metherell

Agent: Loreen Matousek

Following a motion from the floor, the Planning Official explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 3:33 p.m. and the Motion was:

Moved by: Councillor Gonella

Seconded by: Councillor Cannon

THAT: Development Variance Permit No. 602 be authorized for issuance for Lot 8, Section 8, Township 20, Range 9, W6M, KDYD, Plan 9772, varying Zoning Bylaw No. 2303 Section 35.10.2, reducing the rear parcel line setback from 6.0 m to 1.067 m to facilitate the construction of an accessory building.

Carried Unanimously

22.2 Development Variance Permit Application No. 603

Legal: Lot 4, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP56083

Civic: 1141 19 Avenue SE

Owner: Jamie Spoletini and Christine Lutzko

Following a motion from the floor, the Planning Official explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 3:35 p.m. and the Motion was:

Moved by: Councillor Lavery

Seconded by: Councillor Flynn

THAT: Development Variance Permit No. 603 be authorized for issuance for Lot 4, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP56083 to vary Zoning Bylaw No.2303 as follows:

Section 4.12.1 (a) Fences and Retaining Walls maximum height increase from 2.00 m (6.5 ft) to 4.27 m (14 ft).

Carried Unanimously

11. RECONSIDERATION OF BYLAWS

12. CORRESPONDENCE

12.1 Informational Correspondence

12.1.2 V. Morris - Email dated August 12, 2024 - Mary Thomas and Coyote Park

Moved by: Councillor Lindgren

Seconded by: Councillor Cannon

THAT: Council direct staff to reach out to the Secwepemc Nation on the recommendation of restoring the traditional name of Coyote Park and honour Dr. Mary Thomas with a commemorative plaque.

Carried Unanimously

12.1.7 J. Wilson, Treasurer, Fifth Avenue Centre - Request for Letter of Support

Moved by: Councillor Flynn

Seconded by: Councillor Wallace Richmond

THAT: Council provide the Seniors' Fifth Avenue Activity Centre Association a Letter of Support for an application to access funding through the Community-based stream of the New Horizons for Seniors Program to replace a Heat Recovery Ventilator in their building.

Carried Unanimously

13. NEW BUSINESS

The meeting recessed at 3:48 p.m.

The meeting reconvened at 4:00 p.m.

14. PRESENTATIONS

14.1 Presentation 4:00-4:15 (approximately)

B. Warkentin, Deputy Assessor, BC Assessment Authority
Overview of Property Assessment and 2024 Assessment Roll

B. Warkentin, Deputy Assessor, BC Assessment Authority, provided an overview of property assessment and the 2024 Assessment Roll and was available to answer questions from Council.

14.2 Presentation 4:15-4:30 (approximately)

C. Thompson, Project Coordinator and L. Fitt, Economic Development Manager,
Salmon Arm Economic Development Society
Signage Projects Update

Councillor Wallace Richmond declared a conflict and left the meeting at 4:21 p.m.

C. Thompson, Project Coordinator, Salmon Arm Economic Development Society, provided an overview of the signage projects update and was available to answer questions from Council.

14.3 Presentation 4:30-4:45 (approximately)

Staff Sergeant West, Salmon Arm RCMP Detachment - Quarterly Policing Report April to June, 2024

Councillor Wallace Richmond returned to the meeting at 4:40 p.m.

Staff Sergeant West, Salmon Arm RCMP Detachment, provided an overview of the quarterly policing report for April to June, 2024 and was available to answer questions from Council.

15. COUNCIL STATEMENTS

Moved by: Councillor Cannon

Seconded by: Councillor Flynn

THAT: pursuant to Section 90(1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; (d) the security of the property of the municipality; (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the Community Charter, Council move In-Camera.

Carried Unanimously

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

21. DISCLOSURE OF INTEREST

- 23. STATUTORY PUBLIC HEARINGS**
- 24. RECONSIDERATION OF BYLAWS**
- 25. QUESTION AND ANSWER PERIOD**
- 26. ADJOURNMENT**

There being no further business on the agenda, the meeting adjourned at 5:59 p.m.

CORPORATE OFFICER

MAYOR, A. HARRISON