

## DEVELOPMENT AND PLANNING SERVICES

### Minutes of a Meeting of the Development and Planning Services Committee of the City of Salmon Arm

July 2, 2024, 8:00 a.m.  
Council Chambers of City Hall  
500 – 2 Avenue NE, Salmon Arm, BC

COUNCIL PRESENT: Councillor K. Flynn  
Councillor T. Lavery  
Councillor L. Wallace Richmond  
Councillor D. Cannon  
Councillor S. Lindgren  
Councillor D. Gonella

ABSENT: Mayor A. Harrison

STAFF PRESENT: Chief Administrative Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Planning & Community Services G. Buxton  
Deputy Corporate Officer B. Puddifant  
Corporate Officer R. West  
Manager of Planning & Building M. Smyrl  
Planner, A. Jeffrey

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#### 1. CALL TO ORDER

Chair Councillor Gonella called the meeting to order at 8:00 a.m.

#### 2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

*We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.*

#### 3. ADOPTION OF AGENDA

**Moved by:** Councillor Lindgren

**Seconded by:** Councillor Flynn

THAT: the Agenda be adopted as presented.

Carried Unanimously

4. **APPROVAL OF MINUTES**

**Moved by:** Councillor Wallace Richmond

**Seconded by:** Councillor Lindgren

THAT: the Development and Planning Services Committee Meeting Minutes of June 17, 2024 be approved.

Carried Unanimously

5. **DISCLOSURE OF INTEREST**

6. **REPORTS**

6.1 Zoning Bylaw Amendment Application No. ZON-1295

Text Amendment

**Moved by:** Councillor Flynn

**Seconded by:** Councillor Cannon

THAT: the Development and Planning Services Committee recommends to Council that a bylaw be prepared that amends Zoning Bylaw No. 2303 to address housekeeping amendments as follows:

- i. Add definitions for “*Conservation Area*” and “*Emergency Civic Use*”;
- ii. Modernize section 3.7 Penalty and Enforcement;
- iii. Adding a section for Uses Permitted in all Zones, that includes the following:

*public use, public utility, emergency civic use, shelter use, conservation area and park use*

- iv. Add required visitor/guest parking for multi-family dwellings, 1 per every 10 dwellings or portion thereof.

Carried Unanimously

6.2 Non-Farm Use File No. ALC-425 (ALC Application ID: 100696)

Legal: Lot 5, Section 8, Township 20, Range 9, W6M, KDYD, Plan 1853, Except Plan H251

Civic: 1831 Highway 97B SE

Owner: Noelle Anderson

Agent: Trevor Harrison

N. Anderson, the applicant, was available to answer questions from the Committee.

**Moved by:** Councillor Wallace Richmond  
**Seconded by:** Councillor Lavery

THAT: the Development and Planning Services Committee recommends to Council that Agricultural Land Commission Application No. ALC-425 be authorized for submission to the Agricultural Land Commission.

Carried Unanimously

7. **FOR INFORMATION**
8. **IN-CAMERA**
9. **ADJOURNMENT**

There being no further business on the agenda, the meeting adjourned at 8:11 a.m.

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MAYOR, A. HARRISON