

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm

September 11, 2023, 1:30 p.m.
Council Chambers of City Hall
500 – 2 Avenue NE, Salmon Arm, BC

COUNCIL PRESENT: Councillor T. Lavery
Councillor L. Wallace Richmond
Councillor D. Cannon
Councillor S. Lindgren
Councillor D. Gonella

ABSENT: Mayor A. Harrison
Councillor K. Flynn

STAFF PRESENT: Chief Administrative Officer E. Jackson
Director of Corporate Services S. Wood
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Director of Planning and Community Services G. Buxton
Deputy Corporate Officer R. West

Other Staff Present: Manager, Roads & Parks, D. Gerow; City Engineer, G. Bau

1. CALL TO ORDER

Councillor Wallace Richmond called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:32 p.m.
Council recessed until 2:30 p.m.

Moved by: Councillor Cannon
Seconded by: Councillor Lindgren

THAT: pursuant to Section 90(1)(c) labour relations or other employee relations; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the *Community Charter*, Council move In-Camera.

Carried Unanimously

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

Mayor Harrison joined the meeting and resumed the Chair at 2:30 p.m.
Councillor Flynn joined the meeting at 2:30 p.m.

4. ADOPTION OF AGENDA

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Cannon

THAT: the Agenda be adopted as presented with the addition of Late Item 12.1.5 - N. Parsons - Letter received August 30, 2023 - Proposed Plaque at Salmon Arm Wharf.

Carried Unanimously

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

6.1 Regular Council Meeting Minutes of August 28, 2023

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Cannon

THAT: the Regular Council Meeting Minutes of August 28, 2023, be adopted as circulated.

Carried Unanimously

7. COMMITTEE REPORTS

Council reviewed the Committee Meeting Minutes and business arising.
Councillor Gonella joined the meeting at 2:37 p.m.

7.4 Environmental Advisory Committee Meeting Minutes of September 5, 2023

Moved by: Councillor Lindgren

Seconded by: Councillor Gonella

THAT: Council appoint Ceran Caner as an alternate Citizen at Large to the Environmental Advisory Committee.

Carried Unanimously

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

9. STAFF REPORTS

9.1 Deputy Corporate Officer - 2024 Council Meeting and Development and Planning Services Committee Meeting Schedule

Moved by: Councillor Cannon

Seconded by: Councillor Wallace Richmond

THAT: Council approve the 2024 Council Meeting Schedule and the 2024 Development and Planning Services Committee Meeting Schedule, as attached to the staff report dated September 11, 2023.

Carried Unanimously

- 9.2 Director of Corporate Services - Establishment of a Regional Accessibility Advisory Committee (RAAC)

Moved by: Councillor Wallace Richmond

Seconded by: Councillor Flynn

THAT: Council support a Regional Accessibility Advisory Committee model with the Columbia Shuswap Regional District, Town of Golden, City of Revelstoke and District of Sicamous and authorize the Mayor and Corporate Officer to execute a Regional Accessibility Advisory Committee funding agreement;

AND THAT: Administration be authorized to develop a Terms of Reference that supports this initiative.

Carried Unanimously

- 9.3 Director of Engineering & Public Works - Contract Award - 2023/2024 & 2024/2025 Winter Operations - Airport, Downtown, Fire Halls and Parking Lots

Moved by: Councillor Lavery

Seconded by: Councillor Lindgren

THAT: Council award a two (2) year contract to D Webb Contracting Ltd. for the Winter Operations (snow removal) at the Airport, Downtown Business District, Fire Halls and City parking lots as per their quoted prices of \$128/hour for Airport and \$138/hour for all other locations;

AND THAT: the contract include an option to extend, up to an additional two (2) years, subject to agreement by both parties.

Carried Unanimously

- 9.4 Chief Financial Officer - 2024 Budget Schedule - For Information

For information.

- 9.5 Director of Engineering & Public Works - Public Education on Xeriscaping - SCAS Webinar

Councillor Flynn left the meeting at 3:54 p.m. and returned at 3:55 p.m.

Moved by: Councillor Lindgren

Seconded by: Councillor Gonella

THAT: Council supports the Shuswap Climate Action Society in its webinar xeriscaping education series with a funding contribution of up to \$1,000 from the Climate Action Reserve.

Carried Unanimously

- 9.6 Director of Engineering & Public Works - Little Mountain Sports Complex - Weed Infestation - For Information

For information.

- 9.7 Director of Planning & Community Services - Liquor & Cannabis Regulation Branch Consultation - For Information

For information.

- 9.8 Director of Engineering & Public Works and Chief Financial Officer - BC Growing Communities Fund - For Information

For information.

The meeting recessed at 4:07 p.m.

The meeting reconvened at 4:15 p.m.

14. PRESENTATIONS

- 14.1 Presentation 4:00-4:15 (approximately)

R. Hooper, Executive Director, Columbia Shuswap Invasive Species Society (CSISS)

Invasive Species Threats and CSISS' Role - 10 Years of Success

Robyn Hooper, Executive Director, Columbia Shuswap Invasive Species Society, provided a summary of the goals, programs and partnerships of the society and was available to answer questions from Council.

10. INTRODUCTION OF BYLAWS

- 10.1 2023 to 2027 Financial Plan Amendment Bylaw No. 4599 - First, Second and Third Reading

Moved by: Councillor Flynn

Seconded by: Councillor Cannon

THAT: the Bylaw entitled City of Salmon Arm 2023 to 2027 Financial Plan Amendment Bylaw No. 4599 be read a first, second and third time.

Carried Unanimously

11. RECONSIDERATION OF BYLAWS

- 11.1 Zoning Amendment Bylaw No. 4588 (ZON-1267)

Petznick, G. & M.
1581 16 Street NE
R-1 to R-8

Moved by: Councillor Lindgren

Seconded by: Councillor Gonella

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4588 be read a final time.

Carried Unanimously

12. CORRESPONDENCE

12.1 Informational Correspondence

12.1.5 N. Parsons - Letter received August 30, 2023 - Proposed Plaque at Salmon Arm Wharf

Moved by: Mayor Harrison

Seconded by: Councillor Cannon

THAT: Council direct Staff to work with N. Parsons to develop and install a plaque, explaining lake height measurements, at the Salmon Arm Wharf.

Carried Unanimously

13. NEW BUSINESS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

20.1 In-Camera Session

Moved by: Councillor Gonella

Seconded by: Councillor Cannon

THAT: pursuant to Section 90(1)(c) labour relations or other employee relations; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the *Community Charter*, Council move In-Camera at 5:00 p.m.

Carried Unanimously

20.2 Council returned to Regular Session at 5:58 p.m.

The meeting recessed until 7:00 p.m.

7:00 PM: MEETING RESUMES

21. DISCLOSURE OF INTEREST

22. HEARINGS

22.1 Development Permit Application No. DP-445

Owner: CanZea Developments Ltd.
551 21 Street NE
10 unit - Medium Density Residential

Following a motion from the floor, the Planning Official explained the proposed Development Permit Application.

G. Richardson, CanZea Developments Ltd., was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions, the Hearing closed at 7:05 p.m.

Moved by: Councillor Flynn

Seconded by: Councillor Cannon

THAT: Development Permit Application No. 445 be authorized for issuance for Lot 2, Section 13, Township 20, Range 10, W6M, KDYD, Plan KAP66620 in accordance with the Development Permit drawings attached as Appendix 3 and Appendix 12 of the Staff report dated August 23, 2023;

AND THAT: Development Permit No. 445 include the following variance to Zoning Bylaw No. 2303:

- i. Section 4.12.1(a) - Increase the height of a combined retaining wall and fence from 2.0m (6.5 ft) to 3.05m (10.0 ft);

AND FURTHER THAT: Development Permit No. 445 be issued subject to:

- i. Receipt of a Landscape Plan to the satisfaction of the Planning Department, Landscape Estimate and Irrevocable Letter of Credit in the amount of 125% of the Estimate for landscaping; and
- ii. registration of a Section 219 Riparian Areas Protection Regulations Covenant.

Carried Unanimously

23. STATUTORY PUBLIC HEARINGS

23.1 Zoning Amendment Application No. ZON-1271

City of Salmon Arm
Text Amendment
M-5 Auto Wrecking/Salvage Yard Zone

The Planning Official explained the proposed Zoning Amendment Application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions, the Public Hearing closed at 7:09 p.m.

24. RECONSIDERATION OF BYLAWS

24.1 Zoning Amendment Bylaw No. 4596

City of Salmon Arm
Text Amendment
M-5 Auto Wrecking/Salvage Yard Zone

Moved by: Councillor Gonella
Seconded by: Councillor Lindgren

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4596 be read a third time.

Carried Unanimously

25. QUESTION AND ANSWER PERIOD

26. ADJOURNMENT

There being no further business on the agenda, the meeting adjourned at 7:10 p.m.

CORPORATE OFFICER, S. WOOD

MAYOR, A. HARRISON