

City of Salmon Arm
Community Heritage Commission

Monday, June 2, 2025, 1:00 p.m.

Room 101

500 2 Avenue NE, Salmon Arm, BC

	Pages
1. CALL TO ORDER	
2. INTRODUCTIONS AND WELCOME	
3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY	
<i>We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.</i>	
4. ADOPTION OF AGENDA	
Motion for Consideration	
THAT: the Agenda be adopted as presented.	
5. DISCLOSURE OF INTEREST	
6. CONFIRMATION OF MINUTES	
6.1 Community Heritage Commission Meeting Minutes of May 5, 2025	2 - 4
Motion for Consideration	
THAT: the Community Heritage Commission Meeting Minutes of May 5, 2025 be adopted as circulated.	
7. PRESENTATIONS	
8. NEW BUSINESS	
8.1 Term review for Committee Members	
8.2 Old Municipal Hall options	5 - 7
9. OTHER BUSINESS	
9.1 Heritage Plaque Program	8 - 10
Packages for Plaque Recipients	
9.2 Heritage Register - Edits to #34 W.K. Smith House	11 - 12
9.3 Heritage Conservation Awards - Procedures Document	13 - 25
10. ROUNDTABLE UPDATES	
11. NEXT MEETING	
12. ADJOURNMENT	

COMMUNITY HERITAGE COMMISSION

Minutes of a Meeting of the Community Heritage Commission

May 5, 2025, 1:00 p.m.
Room 101
500 2 Avenue NE, Salmon Arm, BC

MEMBERS PRESENT: Councillor D. Gonella, Chair; C. Malinowski; D. Chapman; M. Landers;

ABSENT: P. Kassa; L. Painchaud; L. Reimer;

STAFF PRESENT: Planner M. Paiement; Sr. Manager of HR & Communications H. Flinkman

1. CALL TO ORDER

Chair Gonella called the meeting to order at 1:13 p.m.

2. INTRODUCTIONS AND WELCOME

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

4. ADOPTION OF AGENDA

Moved by: M. Landers

Seconded by: D. Chapman

THAT: the Agenda be adopted with the addition of Item 10.1 - Historic Route Signs.

Carried Unanimously

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

6.1 Community Heritage Commission Meeting Minutes of April 7, 2025

Moved by: C. Malinowski

Seconded by: D. Chapman

THAT: the Community Heritage Commission Meeting Minutes of April 7, 2025 be adopted as circulated.

Carried Unanimously

7. PRESENTATIONS

7.1 City's Communications Team

Answering questions about promoting heritage initiatives

Commission Members expressed their goal of maintaining awareness and the importance of heritage in the minds of the public. City Social Media accounts including Instagram, Facebook, LinkedIn and YouTube are available tools. Examples include an image and description when a new site is added to the heritage register or a video inviting the public to an upcoming event.

8. NEW BUSINESS

9. OTHER BUSINESS

9.1 Heritage Plaque Program - Installation Details

There was consensus that heritage plaques be gifted to Property Owners (installation to be done by Property Owner). A package including the plaque, installation criteria, the statement of significance and the heritage register information guide will be compiled and owners will be notified when ready to pick up at City Hall.

Letters will be hand delivered to the properties that have not yet responded. If a property owner does not want to install the plaque, a letter will be mailed to an alternate recipient.

9.2 Heritage Register - Edits to #34 W.K. Smith House

Deferred to June 2, 2025 meeting.

9.3 Heritage Conservation Awards - Procedures Document

Deferred to June 2, 2025 meeting.

10. ROUNDTABLE UPDATES

Committee members provided updates.

10.1 Historic Route Signs

An update was provided by Staff. Instructions for installation of historic route signs will be more detailed including a map of the exact location.

11. NEXT MEETING

The next meeting of the Community Heritage Commission is scheduled for June 2, 2025.

12. ADJOURNMENT

There being no further business on the agenda, the meeting adjourned at 2:01 p.m.

CHAIR

OLD MUNICIPAL HALL OPTIONS 31 Hudson Avenue NE, Salmon Arm



The City is seeking public feedback on the future of the building / property. An **input session** will be held in Council Chambers, City Hall on **Tuesday, June 17 between 6:00 and 7:30 p.m.** both in person and virtually. Virtual attendance details and background information are below.

GoTo meeting link is below. Please join from your computer, tablet or smartphone.

<https://meet.goto.com/931301501>

You can also dial in using your phone.

Canada: +1 (647) 497-9373

Access Code: 931-301-501

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

If you can't make the meeting, you can submit your comments directly to: gbuxton@salmonarm.ca.

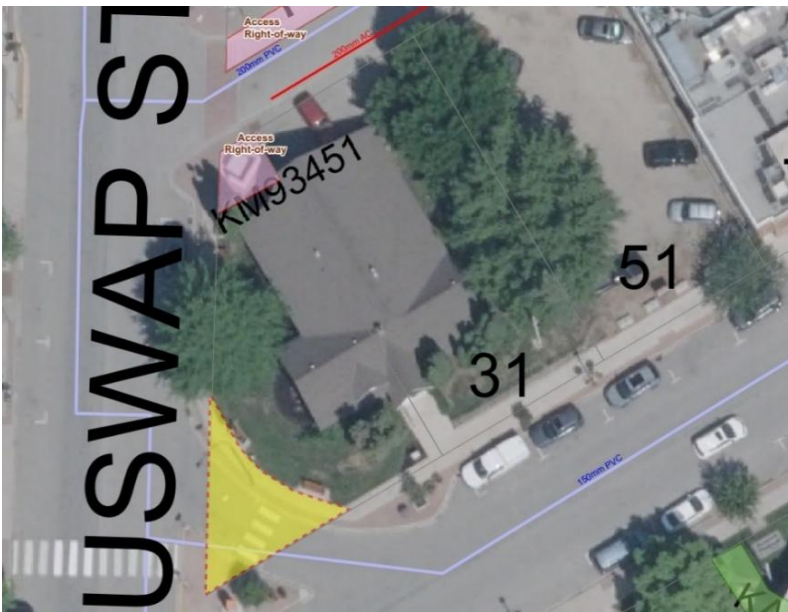
BACKGROUND

The building was constructed in 1928 and was the City's first municipal hall until 1970 when it was occupied by the public library and subsequently the Columbia Shuswap Regional District. In 1974, it was leased to the Shuswap Lake Senior Citizens Society until the Society moved to its' current location, leaving the structure vacant. The building is currently not occupied due to concerns with the safety of the structure.

The site is currently zoned as P-3 Institutional Zone, and is about 850 square metres or 9,200 square feet in size. A portion of the site consists of the intersection of Shuswap Street and Hudson Avenue (yellow area) and so can't be used or developed. The frontage on Hudson Avenue is about 23.5m or 77 feet. The developable area of the lot is about 750 square metres or 8,100 square feet.

A 2024 hazardous materials report revealed the presence of asbestos, lead paint and crystalline silica that would need to be addressed in any redevelopment or renovation.

A 2023 structural assessment described the condition as “poor,” with 3 structural deficiencies including the lateral displacement of the south wall of the arched ceiling room in the original building, the deterioration of the North Wing exterior walls, and differential foundation movement.



Four options and cost estimates for the repair or replacement of the building were proposed:

Option 1 – Full Replacement	\$940,000 - \$1,400,000
Option 2 – Partial Replacement	\$967,000 - \$1,465,000
Option 3 – Repair and Revitalization	\$700,000 - \$1,050,000
Option 4 – Interim Repair	\$96,000 - \$144,000

Demolition of the building is estimated to cost about \$100,000.

The City has drafted the following options to start the discussion, but Council is open to hearing any ideas on how the community sees this property being used in the future.

FUTURE OPTIONS

Create new open space / parklet

Demolish the existing building and then to redevelop the vacant space as a parklet, plaza or public gathering space (something akin to the Ross Street Plaza). It could be redeveloped at a later date when there is a future purpose for the space determined. An approximate cost is \$150,000.

PROs	CONs
Relatively low cost	Additional maintenance expenses
Relatively low effort	Additional bylaw enforcement monitoring
Creates new gathering space	
Consistent with current policy	
Asset is retained	

Lease the building “as is”

Minimum expenses in the \$100,000 to \$150,000 range would be needed to allow occupancy of the building. A tenant would need a structural engineer to supervise any renovation work and bring sufficient resources to both renovate and maintain/operate the renovated building. Use of the building by the public would need to be addressed in any lease.

PROs	CONs
Relatively inexpensive	Costs not certain
Program space (re)created	Low usability space
Maintains some heritage elements	Ongoing maintenance, repairs and operational expenses

Renovate the Building

The costs for a complete renovation would likely exceed \$1.5 million. Many facility renovation projects of old buildings turn out to be much more complex and costly once the work has started and the full extent of the issues revealed. These issues could be moderated and managed with a more in depth investigation and detailed plan for the renovation. The City currently has no proposed use for a renovated building.

PROs	CONs
Program space (re)created	Costs not certain
Maintains some heritage elements	Costs likely to only escalate
	Low usability space
	Relatively small space
	Ongoing maintenance, repairs and operational expenses

Redevelop the property

This would involve demolition of the current facility and redevelopment of a new building on the site. A 4 storey residential/commercial mixed-use building would likely cost in excess of \$4 million. A simpler commercial or institutional building could cost less than \$2 million. The City currently has no facility plan to outline a proposed purpose or use for a new building. The City has no reserves to fund such a project.

PROs	CONs
Brand new purpose built space	Would require rezoning
Potential rental revenue from institutional / commercial space	Significant capital expense
Potential sales revenue from residential units	Significant financial risk
Maximizes land asset	Additional staffing (project management) needed
	No clear purpose for a new building
	Loss of heritage resources
	Parking deficiency / concerns

Demolish building and sell the site

This simply involves demolishing the building, rezoning the property for commercial purposes and then listing the property for sale. This could generate between \$400,000 and \$500,000 in revenue.

PROs	CONs
Relatively easy and quick	Loss of heritage value
Sales revenue	Asset is permanently gone
<i>Asset is “utilized”</i>	
Site is developed	
Increased assessment / taxation	

HERITAGE PLAQUE PROGRAM

ABOUT THE PROGRAM

The City of Salmon Arm's Community Heritage Commission (CHC) has launched a new program. The initiative recognizes owners of commercial, institutional, or residential structures with known historical or cultural significance.

The CHC has commissioned small bronze plaques. The tasteful commemorative signage is oval, measures 8.5 x 5.25 inches, and is designed to be installed on the exterior of heritage buildings.



INSTALLATION CRITERIA

We ask that you comply with the following criteria when installing your plaque:

- Installed on the façade of the building
- Installed at a height roughly at eye level
- Installed in a location that is visible from a public street

THANK YOU AND PHOTOS

We are happy to present you with this plaque in recognition of your building's historical merit.

We appreciate your significant commitment and effort to preserve built heritage.

Please send a photo of the plaque once it is installed (with or without you in the photo) using the contact information below.

If you are interested in being a part of promotional material for this new program and sharing the history of your building, please contact us!

QUESTIONS

If you have any questions, please contact Morgan Paiement or visit City Hall between the hours of 8:30 am to 4:00 p.m., Monday to Friday:

City of Salmon Arm
500 - 2 Avenue NE
Box 40
Salmon Arm, BC, V1E 4N2

Telephone: 250-803-4021
Facsimile: 250-803-4041
Email: mpaiement@salmonarm.ca

Check out the City of Salmon Arm Heritage Webpage: www.salmonarm.ca/463/heritage

A GUIDE TO THE HERITAGE REGISTER

This guide is not a legal document; it is intended to provide you with information about the City of Salmon Arm Community Heritage Register and other information for property owners. While every care is taken in the preparation of this brochure, the City of Salmon Arm assumes no responsibility or liability with respect to its contents. The public is advised to review the applicable legislation and bylaws and conduct its own enquiries with Development Services staff.

WHAT IS A COMMUNITY HERITAGE REGISTER?

The City of Salmon Arm Community Heritage Register was created in 2010 to officially identify and recognize the many heritage resources within the City and to promote and enhance the community's awareness of its own history. A copy of the Register is available for viewing at the front counter at City Hall and on the City's website at www.salmonarm.ca/463/heritage.

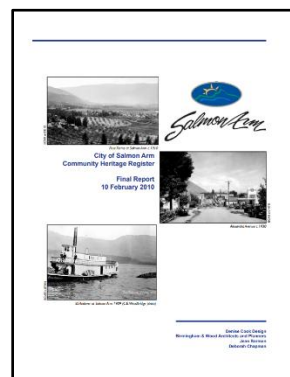
The Register provides an overview of the history of Salmon Arm and the core values linking the past to the present. Each property included in the Heritage Register is described by its Statement of Significance.

Buildings or places may be valued by the community for their aesthetic, historic, scientific, cultural, social or spiritual significance. The Statement of Significance also identifies the character defining elements of the property.

WHAT DOES IT DO?

The Heritage Register provides the following benefits:

- Enhances the public's appreciation of the heritage identity and character of Salmon Arm;
- Facilitates public access to heritage information;
- Provides a tool for determining eligibility for heritage programs and incentives;
- Provides eligibility for special provisions within the BC Building Code; and
- Facilitates the integration of heritage conservation into community planning.



THE DIFFERENCE BETWEEN A HERITAGE REGISTER AND HERITAGE DESIGNATION

Heritage registers are sometimes confused with heritage designation. Heritage designation is a different local government planning tool that can be used to give official, long-term protection to a heritage property.

There are currently only three (3) buildings in Salmon Arm designated as municipal heritage buildings. They are the Haney House (751 Highway 97B NE); the Salmon Arm Arts Centre (70 Hudson Avenue NE); and the façade of the Old Courthouse (20 Hudson Avenue NE).

Inclusion on the Register does not constitute official, long-term protection. Sites on the Register are not limited in terms of potential for renovations, nor does it negate all possibilities for development of the properties. The Register does, however, allow heritage values to be considered in the City's Building Permitting process.

PROCEDURE

Application

If an application for a building permit that would authorize demolition or moving of a building on a property on the Register is made, staff would notify the applicant in writing that the permit will be temporarily withheld. The letter would also notify the applicant of the date, time, and location of the regular Council meeting at which the matter would be considered, and that the owner or applicant may be heard at this meeting.

Community Heritage Commission

The Community Heritage Commission (CHC) was first appointed by the City of Salmon Arm Council in September 2007 to advise the City on heritage conservation matters and to assist in the development of heritage policies and other heritage programs.

Time permitting, the CHC will meet prior to the Council meeting to consider the application and develop a recommendation to be forwarded to Council. The owner or applicant will be invited to this meeting to share their views with the CHC.

Council

The application will be considered by Council at its next regular meeting after the permit is withheld. Council may take one of the following actions:

- *Nothing* - If Council decides not to take any further actions at this meeting, the building permit will be issued, provided all building permit requirements have been met;
- *Temporary Protection* - Council may place an order for temporary protection on the property, during which time no alterations to the building would be permitted. Temporary protection is intended to give the City more time to assess the heritage value of the property to the community and to consider alternatives. The temporary protection period can be up to a maximum of 60 days; and
- *Heritage Inspection* - Council may order an inspection of a building to occur during the temporary protection period at the City's expense. The inspection could assess the heritage values and structural integrity of the building.

HOW WILL THE HERITAGE REGISTER AFFECT ME AS AN OWNER?

The City uses the Heritage Register to monitor proposed changes to buildings on properties on the Register. If an owner is proposing to demolish the building or move it off the property, there is a procedure in place, as outlined in City of Salmon Arm Community Heritage Register Procedure Bylaw No. 3873, that requires staff to temporarily withhold the permit and present Council with the proposal before it is approved.

All other development proposals, including subdivisions and building permits that do not involve demolition or moving of the building are not subject to this process.

TEMPORARY PROTECTION

If an order for temporary protection is made by Council, the City may consider other options during this period, such as long-term protection (i.e. heritage designation) or a heritage revitalization agreement. A heritage inspection could also occur during this period.

If no further actions are taken by the City during the temporary protection period, the order expires and the Building Permit will be issued, provided all Building Permit requirements have been met.

QUESTIONS

If you have any questions about the Heritage Register or the above process, please contact the Planning Department or visit City Hall between the hours of 8:30 am to 4:00 p.m., Monday to Friday:

City of Salmon Arm
Planning Department
500 - 2 Avenue NE
Box 40
Salmon Arm, BC, V1E 4N2

Telephone: 250-803-4021
Facsimile: 250-803-4041
Email: planning@salmonarm.ca

Check out the City of Salmon Arm Heritage Webpage: www.salmonarm.ca/463/heritage

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W.K. Smith House
681 Okanagan Avenue NE
Salmon Arm, B.C.
1938

Description

W.K. Smith House is a one-and-a-half storey, wood frame house located on its original lot fronting the north side of Okanagan Avenue at the base of what was historically referred to as 'Merton Hill Road' in Salmon Arm, British Columbia. The house is identified as a relatively small, blue-grey coloured residential structure that is clearly visible from the road. The historic place includes the site and the building.



City of Salmon Arm photo

Values

Constructed in 1938, W.K. Smith House is valued by the community for its historic, cultural and aesthetic significance, particularly for its association with William Reader and William Kirkwood (W.K.) Smith.

W.K. Smith House is valued for its historic association with its builder William Reader, a local and well known contractor. William Reader also built the current Salmon Arm Arts Centre (historically the Post Office), the Old Courthouse, and the original Municipal Hall along Hudson Avenue NE downtown, all of which are considered important historic buildings in the community and are listed on the Community Heritage Register.

The house is a good example of the low, pre-World War II style bungalow commonly constructed in British Columbia during this era. The house is significant for its siting on one of the original lots of the Lyman Addition to the 'McGuide Annex', one of the early subdivisions that contributed to the development of the Salmon Arm townsite near the downtown. The house plays an important role in contributing to the heritage character of the subdivision extending north and northeast along 2 Avenue NE (historically Harris Street) and adds to the reputation of this area as a valued piece of Salmon Arm's heritage.

W.K. Smith House is valued for its association with its first owner, and the person to whom it owes its name, W.K. Smith. William and his wife Jean Bisset Smith were well known and influential community members during their tenure in Salmon Arm. Upon their arrival to Salmon Arm, the Smiths opened and operated a bakery on Lakeshore Drive (historically called Front Street) from 1938 to 1944. W.K. Smith served in a civic capacity for nearly 15 years, representing the community as an Alderman from 1940 to 1951 and as Mayor from 1952 to 1955. Smith also played a part in the community's acquisition of its first fire truck and served on the Fire Brigade. As the unofficial ambassador for Salmon Arm, Smith would often place welcome cards on the windshields of tourists.

Character Defining Elements

Key elements that define the heritage character of the W.K. Smith House include:

Site:

- One of the original lots of the subdivision referred to as the Lyman Addition
- Located directly south of a series of heritage homes along 2 Avenue NE (Harris Street)
- Fronts the north side of Okanagan Avenue, one of the key transportation corridors in the history of Salmon Arm (located at the base of what was historically referred to as Merton Hill Road)

Building:

- Association with its builder William Reader
- Association with its first owner and occupant William Kirkwood Smith
- Representative of the low, bungalow form of residential construction occurring in the pre-World War II era
- Cross-gable roof form with gable dormer on north side of the house
- Setback from the road and surrounded by mature trees

Heritage Week and Heritage Conservation Awards

Heritage week is normally the third week in February (e.g. 19-24th in 2024) and the Heritage Conservation Awards are given out at the last council meeting in February (e.g. 26th in 2024).

Heritage Conservation Awards

December CHC Meeting

- Discuss possible recipients and if needed strike a committee to make final recommendations for recipients
- Review Heritage Conservation Awards List (separate word document) for previous recipients to ensure there is no duplication
- The Heritage Conservation Awards recognize excellence in preservation, restoration, rehabilitation or adaptive re-use of built heritage
- Usually 2 residential and 1 commercial/institutional are chosen from the Heritage Register
- Confirm recipients and dates for Awards reception and presentation (based on Heritage Week dates and City Council Meeting)
- Then determine a date for committee meeting to plan event

December After CHC Meeting

- Heritage Awards committee (HAC) meets and makes decision on recipients including alternates and who chairs (HACC)
- Confirm recipients before City Hall office closure
- Prepare budget for event

E.g.

○ Awards Framing	\$235.50
○ Flowers	\$40
○ Askews Sweet Tray (15-20 people)	\$35
○ Coffee/Cream/Milk	\$20
○ Black display board	\$30
○ TOTAL	\$360.50

January CHC Meeting

- Present and approve budget for event

January After CHC Meeting

- City Planner (CP) adds heritage awards to February Council Meeting agenda
- CP to send invitation to proposed award winners with a must reply date (see sample letter)
- CP sends invites to reception to past award winners (see sample letter)

- Send letter to previous owners who did lots of work on the building
- One of Heritage Awards Committee Member (HACM) invites Okanagan Historical Society to attend event
- CP to invite City Council members and staff
- One of HACM Contact media (Friday AM, Castanet, and Observer) (see examples)
- Press release to advertise award presentation at Council Meeting
- After RSVP date, if any proposed recipients decline, then CP send invite to alternate
- One of HACM to call framer to set up time to take certificates (Studio Terry Greenhough 250 832 5899)
- CP creates award certificates and prints for HACM (certificate should include both the name of the recipients and the name of the building/property on the Heritage Register, see example)
- HACM decide on who is bringing what for reception
- CP to reserve Room 100 for the event

February CHC Meeting

- HACC finalize plans/confirm recipients
- CP to print certificates and get Mayor to sign
- HACM get certificates framed
- HACM decide which CHC members are presenting
- HACC decide who and when to meet for reception set up

February Before Event

- HACM pick up framed certificates
- Presenters prepare short intros
- CP confirm Room 100 reserved
- CP make sure we can get into building at 4:30 day of awards to set up
- Supplies needed day of event
 - Linens
 - Napkins
 - Cups and Saucers
 - Small plates
 - Platters
 - Cutlery
 - Teapots/Cream and Sugar bowls – spoons/tongs
 - Coffee Urn
 - Use kettle in room 100 to boil water for teapots

February Day of Event

- HACM pick up food/centrepiece flowers (buy 2 bouquets Askews, herbal tea variety pack, creamo, small milk (for tea) and 2 cups decaf ground (for perc) coffee (bring black tea and sugar from home – don't use much so not worth buying)
- CHC members set up Room 100 at 4:30 pm

RECEPTION AND AWARDS PRESENTATION

- Setup in Room 100 at 4:30 pm
- Simple set up with white tablecloths, a few table runners and “vintage type” cup and saucers, 2 teapots, 2 creamers and sugar
- Put up black display boards with heritage conservation award winners that are used in Heritage Week display
- Slideshow of pictures of buildings on the heritage register in Room 100 during reception
- Put sweets on plates, cover with plastic wrap then put back in fridge until 6:30 pm (consider having something other than sweets)
- Put creamo and milk in pitchers and back in fridge
- Start coffee percolator at 5:45 pm (make less coffee, too much left over)
- Boil water for teapots (make black tea) but have boiled water also for herbal as people will make individually as it is a variety pack
- Start reception at 6:30 pm BEFORE Council meeting
- Pass around the plates of food
- Take pictures of attendees
- Present awards at start of Council Meeting
- CHC Chair introduces the Commission
- A CHC member presents a short overview of the CHC, its accomplishments, and plans for this year
- A CHC member is assigned to introduce each recipient and, in the introduction, gives a very short overview of the property perhaps highlighting why the property is important historically
- It is recommended that whoever is introducing the recipient act as special host to the recipient to make them feel welcome and put them at ease, especially if they are new to the area
- Photos of award recipient properties on screen during Council meeting
- CP take picture of each award winner and presenter
- After awards complete, return to Room 100 and clean up

February After Event

- At next CHC meeting, conduct a postmortem and update this document

- CP to provide colour pictures of award winners to be placed on display boards for next year
- HWCM to put these pictures on display board
- Wrap boards in black plastic bags to protect them and then give them back to CP for storage till next year
- CP updates the Heritage Conservation Awards List with the new names

Heritage Week

December

- HWCN contact Linda at Piccadilly mall (250-832-0441) and book two tables in L shape for heritage week
- Get display boards from CP (they store them)
- Review all boards for changes and outline what will be changed
- Take boards to December Heritage Committee meeting to see if anyone has any changes
- If any additional board is needed, we buy from Staples - black presentation board (\$26 item #718103157759)
- If new board needed or other supplies, make sure to include cost in budget for Heritage Conservation Awards

January

- Can't add new Heritage Awards recipients until it is decided who they are and if they will accept (late January)
- Let CP know of any new signs or headings to be made (the CP uses IT/GIS staff person to make any signs for boards)
- Make a copy of the previous year's Heritage Awards PowerPoint and save as the new year
- Then update the current year's PowerPoint by adding the new award recipients with old pictures and more current ones of their property
- Send PowerPoint to CP and ask for colour copies of the slides you need to put on the display boards
- There is another PowerPoint entitled Heritage Week XXXX Year which contains the slides that are included on the boards, also update this
- The first slide is the theme of Heritage Week – to get the current version go to Heritage BC website <https://heritagebc.ca/events-activities/heritage-week/> and under Events and Activities you will see their current poster for heritage week – copy and paste that onto the first slide
- If you need any of these slides printed in colour, then send those slides to CP to make the colour copies
- On the black boards, you will notice some slides which explain how a historic street gets its name, those slides are on a separate word document entitled Rotten Row without Titles and Metford Road

February

- The setup at the mall is usually the Wednesday at 10 am
- Take the black display boards and two long tablecloths for the table tops and about 10 bulldog clips

- Put the tablecloths on table, put up the display boards and try to hold together with the bulldog clips
- Go back to the mall at least one day (late Thursday) before Saturday to make sure they are still standing
- Pick everything up Saturday at 4:00 pm
- Keep them until the Heritage Awards presentation

Template: Heritage Conservation Awards List

HERITAGE CONSERVATION AWARDS

The Community Heritage Commission "Heritage Conservation Awards" were created in 2020 to recognize excellence in preservation, restoration, rehabilitation or adaptive re-use of built heritage.

YEAR	Register #	AWARD RECIPIENT	BUILDING	ADDRESS
2020	3	Shuswap District Arts Council	Old Post Office	70 Hudson Ave NE
2020	8	The Hays Family	Bank Manager's House	660 2 Ave NE (formerly Harris St)
2020	23	Bernd Hermanski	Sinclair House	1501 16 St NE (was 1620 Lakeshore Dr NE)
2021	49	M. Shaffer	Ball House (formerly Heart's Haven/the Ball House)	1651 2 Ave NE
2021	30	The Hostman Family	Leech House	1890 20 Ave NE
2021	2	Bernd Hermanski, Doug Hearn, John Drew	Court House	20 Hudson Ave NE
2021	20	Kulwinder & Parmjit Chahal	Salmon Arm Consolidated School	451 Shuswap St SW
2022	9	Cindy Malinowski & Charles MacLennan)	Lyman House	680 2 Ave NE (formerly Harris St)
2022	13	Mrs. Holly Ready	Matthews House (formerly Skelton/Gabe's Bunkhouse)	251 5 St SE
2022	38	Trustees of Congregation- Canoe United Church	Canoe United Church	6861 50 St NE

Template: Letter to Heritage Conservation Award Recipient

January 18th, 2024

XXXXXX
3421 - 30 Street SW
Salmon Arm, BC V1E 3J9

Dear XXXXX,

The Community Heritage Commission (CHC) launched a new program of Heritage Conservation Awards in 2020. This initiative recognizes owners of commercial, institutional, or residential structures who have demonstrated excellence in preservation, restoration, rehabilitation, or adaptive re-use of built heritage.

You have been selected by the CHC to receive this award for the MacLeod House (3421 - 30 Street SW) which will be presented at the Regular Council Meeting on February 26th, 2024 at 7:00 pm following a reception at 6:30 pm. You are invited to make a short (3 minute) presentation about the property.

We sincerely hope you will accept this award and ask you to respond to us by January 26th, 2024 by contacting Morgan Paiement by e-mail at mpaiement@salmonarm.ca or by phone at (250) 803-4021.

We appreciate your significant commitment and effort to preserve built heritage.

Yours,

David Gonella,
Community Heritage Commission Chairperson

Template: Letter to Heritage Conservation Award Alternate

January 30th, 2024

xxxxxx

341 - Beatty Avenue NW
Salmon Arm, BC V1E 1W3

Dear xxxx,

The Community Heritage Commission (CHC) launched a new program of Heritage Conservation Awards in 2020. This initiative recognizes owners of commercial, institutional, or residential structures who have demonstrated excellence in preservation, restoration, rehabilitation, or adaptive re-use of built heritage.

You have been selected by the CHC to receive this award for the **Presbyterian Manse (341 - Beatty Avenue NW)** which will be presented at the Regular Council Meeting on **February 26th, 2024** at 7:00 pm following a reception at 6:30 pm. You are invited to make a short (3 minute) presentation about the property.

We sincerely hope you will accept this award and ask you to respond to us by **February 5, 2024** by contacting Morgan Paiement by email at mpaiement@salmonarm.ca or by phone at (250) 803-4021.

We appreciate your significant commitment and effort to preserve built heritage.

Yours,

David Gonella,
Community Heritage Commission Chairperson

Template: Letter Inviting Previous Award Recipients to Attend Reception

February 1, 2024

To whom it may concern,

The Community Heritage Commission (CHC) launched a new program of Heritage Conservation Awards in 2020. This initiative recognizes owners of commercial, institutional, or residential structures who have demonstrated excellence in preservation, restoration, rehabilitation, or adaptive re-use of built heritage.

We are presenting awards again this year at the City Council Meeting on Monday February 26, 2024 at 7:00 pm, and you are invited to attend if you wish, as is the general public.

As you previously received this award for the stewardship of your building, we are inviting you to the Awards Reception, at 6:30 pm, prior to the Council Meeting, in Room 100 at City Hall. Coffee, tea and desserts will be served. This will be a short social gathering where you can meet some members of Council, members of the CHC, and other heritage builders and homeowners. Feel free to stay for the awards ceremony or leave as you wish.

Yours truly,

Morgan Paiement
City of Salmon Arm Community Heritage Commission Staff Liaison

Template: Heritage Conservation Awards Certificate



Heritage Conservation Award

Name of Recipient(s)

Name of Building/Property on Community Heritage Register

*The Community Heritage Commission wishes to recognise
R.J. Haney Heritage Village & Museum for their excellence in
preservation, restoration, rehabilitation and adaptive re-use of built
heritage.*

Dated this 24 day of February, 2025.

Mayor, Alan Harrison

Photo: Heritage Awards Reception at City Hall



Photo: Heritage Week Display at Piccadilly Mall

